

## ADMINISTRATIVE COMPLIANCE GRID

To be tailored to the specific project.

<b>Contract title :</b>		<b>Publication reference :</b>	
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Tender envelope number	Name of tenderer	Is tenderer (consortium) nationality <sup>1</sup> eligible?  (Y/N)	Is documentation complete?  (Y/N)	Is language as required?  (Y/N)	Is tender submission form complete?  (Y/N)	Is tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Other administrative requirements of the tender dossier?  (Yes/No/Not applicable)	Overall decision?  (Accept / Reject)
1								
2								
3								
4								
5								
6								
7								

<b>Chairperson's name</b>	
<b>Chairperson's signature</b>	
<b>Date</b>	

<sup>1</sup> If the tender has been submitted by a consortium, the nationalities of **all** the consortium members must be eligible.

